



NAVARRO COLLEGE BOARD OF TRUSTEES
Minutes
MARCH 27, 2025

On Thursday March 27, 2025, the governing body of Navarro College gathered at Navarro College – Midlothian to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. Atkeisson, Trustee Faith Boyd, Trustee Loran Seely, and Trustee Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Ms. Sina Ruiz	Vice President of Student Success
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Barry Sullivan	Chief Information Officer
Ms. Susan Womack	Director of Institutional Research and Effectiveness
Dr. Paul Benero	Dean of Workforce, Career & Technical Education
Jeanette Robinson	Dean – Midlothian, and Dual Credit
Ms. Karen Simons	Executive Assistant to District President
Chief Hank Bailey	Chief of Navarro College Public Safety Department

Call to Order

Chairman Phil Judson called meeting to order at 7:00 p.m. and Trustee Loran Seely began the meeting with prayer.

Board Announcements

Chairman Phil Judson asked Board Members if they have any announcements to make. None were made.

Open Forum Time

Chairman Phil Judson asked Karen Simons if there are requests to address the Board. Karen Simons replied there are no requests to address the Board.

Consent Calendar

- a. Minutes – February 20, 2025 Meeting
- b. Title IX Coordinator Quarterly Report – Q2 December 2024 – February 2025

Chairman Phil Judson mentioned the Consent Calendar information was available in their Board Effect platform for review and is an action item for approval.

MOTION: Trustee Billy Todd McGraw made a motion to approve the Consent Calendar and second by Trustee Kim Wyatt. All in favor / none opposed.

Update on Enrollment

Vice President Sina Ruiz presented the enrollment update. Summer 2025 enrollment (includes Spring 2nd 8-week, May Mini, and Summer I (6-week and 12-week) and shows an increase of 2.56% as of March 25th. Summer I & II goals were achieved as of March 25th are headcount 21% or 628, contact hours 18% or 58,944, and semester credit hours 19% or 2,885.

Continuing Education continues to be strong and for quarter 3 has achieved 94% or 16,660 of contact hours.

Consider Action on February 2025 Financial Statement

Vice President Teresa Thomas presented the February Financial Statement for approval.

In February there were E & G budget amendments of \$1.4 million of which \$1.3 million for State Funds - Dynamic Payment, \$25,825 Cosmetology renovation, \$123,460 Roofing project, and \$1,272 for Police Department LEOSE Training. The E&G source of funds report shows the breakdown of percentage of budget earned, Academic Student Income 82%, Continuing Education 76%, Local Appropriations 75%, State Funds 73%, and Auxiliary Fund \$75%.

The E&G disbursement of funds report shows total expenditure is higher than this time last year by \$2.7 million due to increase expenses for plant maintenance and other ongoing improvement projects. New information was added to the financials that breaks down comparison of renovation project costs vs donations received. The budget to actual report for year to date ending February 2025 shows \$10.7 million ahead in E&G and \$1.7 million on contingencies.

The comparative summary of sources and disbursements show revenue is higher by \$4 million from the same time last year. The average monthly expenditure budget covered by available cash as of February 28, 2025 is 4.82% with overall average of 3.97% yearly.

MOTION: Trustee Loran Seely made a motion to approve February 2025 Financial Statement and second by Trustee A.L. Atkeisson. All in favor / none opposed.

Consider Action on Quarterly Investment Report for Quarter Ended February 28, 2025

Vice President Teresa Thoms presented the Quarterly Investment Report for approval.

Several CDs were up for renewal and were moved into the Tex Star Local Government Investment pool. Chairman Phil Judson asked Teresa Thomas if the percentage rate for the TexStar Local Government Investment pool is greater than the CDs. Teresa Thomas responded yes, the rate is 4.3625%. The ending book value as of February 28, 2025 is \$4.598,042.99 million.

MOTION: Trustee Richard Aldama made a motion to approve the Quarterly Investment Report for Quarter Ended February 28, 2025 and second by Trustee A.L. Atkeisson. All in favor / none opposed.

Tuition & Fees 2025-2026

Vice President Teresa Thomas presented information reviewed at the February 2025 Board Meeting in Mexia. The recommendation is to have 4 categories of fees moving forward (General, Building Use, Technology, and Out-Of-District). This would be in alignment with the Texas Code. We are not proposing or recommending any increases in Tuition & Fees. During May 22, 2025 Board Meeting housing and meal plans will be reviewed and discussed.

Update on Midlothian location

Jeanette Robinson – Dean of Midlothian presented an update on the Midlothian location. Navarro College-Midlothian had 883 students enrolled in Fall 2024. Academic/CTE 404 and Dual Credit 479. We continue to grow with dual credit students.

Navarro College-Midlothian continues Community engagement by hosting events during the year for the community. The Community Room was used a total of 125 times in 2024. Student events/ activities were held on and off location with the most recent being Community College Day at the Capital in Austin in which students had an opportunity to visit and meet with legislators. In addition, Navarro College-Midlothian has supported and been a member of Midlothian Chamber for over 40 years.

Update on Personnel Actions

Dr. Kevin Fegan presented an update on personnel.

We have 4 new employees to introduce to you tonight, LaShonda Harrison – Academic Advisor/ Data & Reporting Coordinator, Mica Haney – Application Support Specialist, Misty Tarver – Director of Carl Perkins CTE Success Center, and Amanda Hoffman – Dual Credit Coordinator.

We've had three employees exit the district, Desiree Gruben, Alicia Wilson, and Sarah Ntifu and retirement for Ann Zembala - Director of Pearce Museum effective April 30, 2025

District President's Report

Dr. Kevin Fegan shared the following upcoming events with the Board:

National Signing Day for CTE on April 8th

PTK Induction Ceremony – Waxahachie on April 9th

Cheer Nationals in Daytona Beach from April 9 – 13th

Annual fundraiser Brilliance on April 12th in the Waxahachie Civic Center

Bulldogs Forever on April 17th at Cook Education Center

PTK Induction Ceremony – Corsicana on April 22nd in Cook Education Center

Distinguished Alumni Dinner on April 24th in Cook Education Center

President's district updates on April 25th and 28th

Jazz Concert on April 29th in Cook Education Center.

Next Meeting Announcement

Chairman Phil Judson announced the next Board of Trustees meeting will be held on April 17th on the Corsicana campus in the Walker Dining Hall – Bulldog Board Room.

Adjournment

Chairman Phil Judson asked for a motion and second to adjourn the meeting.

MOTION: Trustee Kim Wyatt made a motion to adjourn the meeting and second by Trustee A.L. Atkeisson. Meeting adjourned at 7:40 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee